1. Self-presentation
2. Academic wordlist A-D
3. Department presentation
4. Academic wordlist E-I
5. Giving a speech
6. Grants
7. Academic wordlist J-N
8. Abstract/summary/concise language
9. Questions/queries
10. Discussions
11. Grammar time
12. Academic wordlist O-S
13. Code of practice
14. Academic wordlist T-Z
15. Revision time